



FAQ's

How often is the IELTS test conducted?

IELTS tests are conducted at least twice or three times a month in Manila and less frequently in other venues according to demand.

How is the test conducted?

The test is conducted in two parts:

- Part (a) Speaking Test
- Part (b) Written Test (Listening, Reading and Writing)

The listening, reading and writing (written parts) are held consecutively on the same day. The written parts take about three (3) hours to complete.

The speaking test only takes about 15 minutes but it is an individual test so a test schedule giving an approximate time for the test is prepared to ensure you are at the speaking test venue on time. Speaking Tests may be scheduled in the period of five days before the written parts. The venue for the speaking test may vary from the venue for the written parts of the test but candidates are advised of the correct venue.

When is the next test available?

Check the schedule at www.philippines.idp.com for the next available test date for your city OR telephone (02) 816 0755 and follow the prompts to listen to the recorded information on test venues and dates.

Where are the test venues?

Tests are conducted regularly in Manila, Cebu, Davao, Iloilo and Baguio and irregularly in Bacolod, Iloilo, Dipolog, Naga, Cagayan de Oro and Zamboanga depending on demand. Currently, tests are held in large hotels or in institutions with large testing areas.

The venue for the test is advised to you at the time of registering (if it is known) and also confirmed by telephone or mail about one week before the test date.

A schedule and venue for the speaking test is indicated in a confirmation letter which will be sent to the candidate/agent (if candidate applied thru a review center/agency) via email one week before the test date.

What should I bring to the test ?

For the written & speaking parts of the test, bring only the valid photo ID you used when registering for the test and 3 pieces of Mongol # 2 pencils. Pens and erasers will be provided on the day of the test.

What NOT to bring to the test !!!!

Do not bring cell phones, handbags, any form of electronic equipment including any type of recording device, scanning device or photographic apparatus of any kind to the test. These items are banned from the test venue.

The only item allowed in the test venue is the candidates' valid ID. Hand bags, cell phones etc brought to the test venue will not be permitted inside the testing room. IDP takes no responsibility for the safety of any items that are brought to the test venue and must be left outside the testing room by the candidate during the test.

Candidates using or attempting to use any device to record, copy or in any way duplicate test materials or to remove test materials from the test venue will have their test cancelled and the matter will be reported to the proper authorities.

Test Fees and Venues

	Manila	Baguio Cebu Davao Iloilo	Bacolod	Cag de Oro	Naga Dipolog Pampanga Lipa Cabanatuan
Frequency	3x a month	monthly	every other month	every other month	~irregular
Fee	Php 8900.00				

IMPORTANT INSTRUCTIONS and NOTES:

* Prices are subject to change without notice

1. Above times and dates are subject to change depending on demand and venue availability.

2. Written tests (Listening, Reading and Writing sections) are administered in the morning (9:00 am - 12:00 nn) of the test date.
 3. Speaking tests are scheduled at the discretion of the test centre, within 5 days before the written tests.
 4. Confirmation of IELTS test venue and schedule: Candidates will be receiving confirmation letters by **email** with the test details including their interview time slots 1 week before their test date.
- Please call our office at least 5 days prior to the test date to confirm the venue and time for the written tests if you have not been notified in writing.

How much is the test fee?

The test fee is PhP 8,900.00.

How can I be sure I am registered to take the test?

You will receive a confirmation letter by email or during registration that outlines all relevant details needed for the test including start times, test venues and speaking schedule. Otherwise, you will be informed by phone. It is important to include your present mobile phone on your application form to ensure you will be reached for any important matters regarding your test date.

Can I pay in dollars?

We regret being unable to accommodate dollar payments. Our published fees are in Philippine Pesos. We accept VISA and MasterCard credit card payments for over the counter transactions only.

Can I send someone to register on my behalf?

Yes, you can send someone to submit the application on your behalf provided you have personally completed and signed the form. Your proxy must bring all requirements including the original valid ID.

When is the deadline for application?

The test booking application forms will be accepted on a first come-first served basis. Slots are limited and the registration will close as soon as the slots are taken or three weeks before the test whichever comes first. Choice of test dates will be based on dates indicated on the application form. If both dates are not available, the candidate will be notified of the next available date. IDP Education reserves the right to cancel a test session due to any logistic/operational reason.

I chose the IELTS General Training version in my application, can I still change it to Academic?

Choosing which version to take is the responsibility of the candidate. Changing version is allowed as soon as IDP Education receives the request in writing 5 days before the test date.

I recently got married and want to use my married name but none of my ID's show this, what do I do?

Female candidates who recently got married will need to obtain an ID with their surnames amended before they can apply for the test. If the ID presented was not amended at the time of registration, the maiden name shall be used.

What is the minimum age requirement allowed to register for the test?

On the date of application, the applicant must be at least 16 years of age.

Can I take a break between tests?

A candidate will not be allowed to leave the examination room at any time. As such, there are no breaks during the test.

Do I need to be in business attire for my interview?

There is no need for business attire during the interview. You are advised to dress in smart casual clothing and appropriately considering room temperature which may be cold due to the venue's central air-conditioning.

Can I get another copy of my results?

Extra personal copies will not be allowed. However, copies of original valid IELTS results can be sent to recognizing international agencies/organizations for appropriate purposes. Payment of fee includes postage and is required before the TRF is sent. (See rates below)

How will I get my test results?

Under the usual test circumstances, test results are available for pick up at the IDP Education office to test candidates or their authorized representative two weeks after the test date. For test conducted on Saturday, the results will be available starting 2 pm Friday two weeks after the written test. Tests conducted on Thursdays will have their results released 2 pm Wednesday two weeks after the test date. Recipients of test results other than the candidate (Immigration departments etc.) requested on the application form will be sent copies one week after release of TRF's.

I passed all other parts of the exam except for speaking. Can I re-take only one part of the test?

The IELTS sections cannot be taken separately from one another. You must take the whole test again. It is also not possible to combine results of two tests to get a higher score.

How can I have a copy of my Test Report Form sent to ICHP/CGFNS?

You will have to complete a request form and submit it to IDP Education office along with your payment of Php200.00. Electronic sending of results to ICHP/ CGFNS is done every Monday. (See rates below)

**IELTS Test Results Forwarding to Institutions
Regular Processing (By Post Office)**

Destination	TRF Copy	Postage	Total Fee (PhP)	Estimated forwarding date	Estimated transit time
Local/Domestic	200	150	350	Next Friday	2-3 days
International	200	150	350	Next Friday	- 2 weeks

Express Processing (By Courier)

Destination (Country)	TRF Copy	Courier Fee	Total Fee (PhP)	Estimated forwarding date	Estimated transit time
Australia	200	1300	1500	M W F	2 – 4 days
Canada	200	1300	1500	M W F	2 – 4 days
China	200	1200	1400	M W F	2 – 4 days
Costa Rica	200	2300	2500	M W F	2 – 4 days
Hong Kong	200	800	1000	M W F	2 – 4 days
India	200	1300	1500	M W F	2 – 4 days
Ireland	200	2200	2400	M W F	2 – 4 days
Japan	200	1000	1200	M W F	2 – 4 days
Korea	200	1000	1200	M W F	2 – 4 days
Netherlands	200	2200	2400	M W F	2 – 4 days
New Zealand	200	1300	1500	M W F	2 – 4 days
Singapore	200	800	1000	M W F	2 – 4 days
Thailand	200	1000	1200	M W F	2 – 4 days
Taiwan	200	1000	1200	M W F	2 – 4 days
United Kingdom	200	2000	2400	M W F	2 – 4 days
UAE	200	2200	2400	M W F	2 – 4 days
USA	200	1300	1500	M W F	2 – 4 days

What does IELTS mean? What does the test consist of?

The IELTS Test consists of four parts designed to test all aspects of English language ability.

The parts are:

Listening (What you understand from spoken English you hear)

Writing (How you use written English to complete writing tasks)

Reading (What you understand from reading English passages); and

Speaking (How you express yourself in English)

The IELTS Information for Candidates Handbook may be downloaded at www.philippines.idp.com

What accents will I hear?

IELTS examines on International English so your speaking examiner and the listening test may include Australian, English, American, or other common accents in English.

Where will I get more information?

The “IELTS Information for Candidates” booklet is available free of charge from the IDP IELTS test locations in Manila, Cebu, Bacolod, Baguio, Cagayan de Oro, Davao, Iloilo, Naga and Zamboanga when you register. This booklet gives you information on the IELTS test including the format of each component of the test (Listening, Reading, Writing and Speaking) and the question types.

How can I get ready for my IELTS Test?

You can avail of a test preparation kit at the IDP office if you wish (see Practice Materials and Workshops).

IDP conducts IELTS Preparation Workshops on Mondays or Saturdays before each test date. Registration fee is PhP 2,200*in Manila.

*Price for kits and workshops is subject to change without notice.

If you wish to register for an IELTS Preparation Workshop please contact IDP (jeanette.alfajardo@idp.com) or telephone (02) 816 0755 loc 101/102.

Refund Policy

(a) If you decide not to go ahead with the test after you have registered and you notify IDP Philippines at least 5 weeks before the test is to be conducted, a 25% administrative charge will be withheld when you apply for your refund.

Cancellations requested less than 5 weeks before the test will normally not receive a refund.

(b) If you fail to appear for test for which you have registered and can produce a medical certificate or other satisfactory evidence of the reason for your non appearance and you no longer want to take the test, a 25% administrative charge will be deducted from your refund. If you still want to do the test and you have provided satisfactory evidence of your reason for non appearance, you will be allowed to transfer your candidacy to another test date. NB: Deferment will be allowed once only and application should be

done within 5 working days from the original test date. A processing fee of Php 1000.00 shall be paid upon filing of all requests for deferment. If the test fee has increased in the meantime, you will be asked to pay the difference before taking the test.

(c) If you fail to appear for a test for which you have registered and do not notify IDP Philippines beforehand and cannot produce evidence of a satisfactory reason for your nonattendance, your test fee will be forfeited.

About your IELTS Results

Test Results are usually available to test candidates or their authorised representative thirteen days after the test date. For tests conducted on Saturday, the results will be available on the Friday, thirteen (13) days, excluding holidays, after the test date. For tests conducted on Thursdays, results will be released in the afternoon of the Wednesday, thirteen days (13), excluding holidays, after the test date.

Recipients of test results other than the candidate (Immigration departments etc) requested on the registration form will be sent copies three weeks after the test date.

Extra copies of original valid IELTS results if required to be sent internationally for appropriate purposes are available by paying Php 350* which includes postage for results.

You may also view your results online 13 days after the test. It will remain there for 28 days thereafter. You can also preview your results online at <https://results.ielts.org>

Enquiry on Results

Candidates who are dissatisfied with their test result may apply for remarking of all or part of the test. This process is known as an Enquiry on Results. You may only make this request within six weeks from your test date. The fee for remarking is PHP7,000 no matter how many or which parts of the test are remarked. Payment of the remarking fee is by Bank Draft or Manager's Check payable to **"IDP Education Pty Ltd"**

As the remarking process occurs in Australia, the outcome of the remarking may not be known for up to six weeks after the test material reaches Australia.

Forms for requesting a remark are available at the IDP Philippines front desk.

If you reside outside Metro Manila and you wish to enquire on your IELTS results, you may download and complete the enquiry form found on the left side of this page and send to our office together with the original Test Result Form and remarking fee.

Should your test score improve as a result of the remarking process, you will be entitled to a full refund of the remarking fee.

Can you do the test again?

Yes, but you are advised that it is unlikely for your results to improve unless you take some remedial action in improving your skills in English before retaking the test.

How long are your results valid?

IELTS results remain valid for 2 years from the date of testing but may be superceded by more recent results should you re-sit the test.

Who recognizes IELTS?

More than 8000 institutions and organizations worldwide accept IELTS results. These include universities, colleges, professional bodies, employers and governments.